

Position Type Full-Time Employee
Level Entry to Mid
Company Name Evosport, Inc.
Location Huntington Beach, CA
Salary Unspecified
Date Posted May 10, 2004

Web Administrator & Graphic Designer

Company Background

Evosport, Inc. is a California-based hi-line automotive aftermarket product and service delivery company with a level of vertical integration, breadth and operational efficiency unmatched in the industry. The company has been in business for 4+ years and was founded to provide a wide range of quality aftermarket products and services to owners of BMW, Mercedes-Benz and Ferrari vehicles. We base much of our success on providing customers with the highest level of customer service and best overall value for their dollar. We have recently experienced a great amount of growth and are looking to fill key positions to assist us in continuing to strengthen our competitive position in the industry.

Job Description

We are currently seeking a high-energy, self-directed, self-motivated individual to join our team in assisting with Website content creation, administration and maintenance, in addition to the design and creation of marketing and advertising collateral. A strong computer and graphic design background, great attitude and a team mentality are critical to success. Knowledge and experience in the automotive industry is not required.

This position will work directly with the Sales, Marketing and Management team and be responsible for developing, designing and implementing online and offline promotional advertising and marketing collateral and campaigns/announcements. This includes creating ads for various automotive publications and entities in both print and electronic media. In addition, this individual will be responsible for writing and maintaining web content, developing and integrating web pages, and managing various web development projects. The successful candidate will have knowledge of current Internet and other information technologies, very strong sense of graphic design, production standards and processes, web page creation, design layouts, and online content. He or she will also possess excellent interpersonal and communication skills, ability to conceptualize and implement logical designs, demonstrated ability to collaborate with peers, ability to manage complex multiple tasks simultaneously, and ability to work well under pressure and with deadlines.

Requirements

This is an exciting opportunity to work for one of the fastest growing companies in the country as well as a market leader in the automotive aftermarket. We are seeking someone with:

- Minimum 3 years of experience in web and graphic design and content development.
- Strong working knowledge of scripting and mark up languages (e.g. HTML, JavaScript, ASP)

- Working knowledge of networking protocols and Microsoft Web Services, including TCP/IP, FTP, IIS.
- Fundamental understanding of online security protocols (e.g. SSL).
- Strong working knowledge of web and graphic tools including Adobe Photoshop, Illustrator and Acrobat, Macromedia Dreamweaver, Flash and Freehand and QuarkXPress.
- Understanding of the fundamentals of layout and design with a keen eye for font usage.
- Fundamental understanding of relational databases, including MSSQL.
- Basic knowledge of programming languages, including .NET.
- Self-starter with a demonstrated passion for design and the drive to work hard and succeed in a fast-paced and challenging position.
- Demonstrated high aptitude for learning new things.
- Excellent organizational skills, superior time management strategies and the ability to work with minimal supervision.
- Must be a team player, teachable, accountable with a high level of dedication and discipline.
- Very strong written and verbal communication skills.
- Comfort working in fast paced, team environment.
- Great attitude!
- Proficient in PC and MAC computer use including MS Office (Word, Excel, PowerPoint), MS Outlook and Internet Explorer.

Preferred skills, but not required:

- Bachelors Degree or higher (preferably of technical or graphic design orientation).
- Possess existing collateral showing graphic design and layout talent.
- Working knowledge of programming tools, including Visual .NET Studio.
- Working knowledge of online shopping carts and payment gateways.

We provide a full compensation package which includes competitive salary and bonus plan, attractive benefits including health, dental, paid vacation and employee purchase program. Salary based on knowledge and work experience.

All qualified candidates should e-mail their resume in Microsoft Word format to: hr@evosport.com.

Evosport, Inc. is an Equal Opportunity Employer.

NO RECRUITERS PLEASE.

Must be a U.S. Citizen or have Permanent Legal Resident status. No sponsorship is available.